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# NOTICE OF MEETING

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**PORTCHESTER CREMATORIUM JOINT COMMITTEE**

**MONDAY, 25 MARCH 2019 AT 2.00 PM**

**NORTH CHAPEL  
PORTCHESTER CREMATORIUM  
UPPER CORNAWAY LANE  
FAREHAM**

Telephone enquiries to John Haskell, Clerk to the Joint Committee  
023 9283 4057

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(NB This Agenda should be retained for future reference with the Minutes of this meeting.

The agenda, minutes and non-exempt reports are available to view on-line at [www.portchestercrematorium.org](http://www.portchestercrematorium.org))

## **Membership of the Joint Committee - 2018/19**

### **Gosport Borough Council**

Councillor June Cully  
Councillor Kathleen Jones

### **Havant Borough Council**

Councillor Tim Pike  
Councillor Leah Turner

### **Fareham Borough Council**

Councillor Keith Evans  
Councillor Simon Martin (Chairman)

### **Portsmouth City Council**

Councillor Dave Ashmore  
Councillor Jeanette Smith

## **AGENDA**

### **1 Apologies for Absence**

**2        Declarations of Members' Interests**

**3        Minutes of the Meeting held on 10 December 2018 (Pages 5 - 8)**

Attached

**4        Matters Arising from the Minutes not specifically referred to on the Agenda**

**5        Clerk's Items**

The Clerk to the Joint Committee will report on any matters requiring attention.

**6        Development Plan 2019 - 2024 (Pages 9 - 34)**

...     The purpose of the attached report is to submit for the Joint Committee's approval a Development Plan for the period 2019 - 2024.

This Plan reviews and revisits the previous Development Plan approved in March 2017. The Joint Committee has previously agreed the Development Plan should be reviewed at 2 yearly intervals.

**RECOMMENDED (1) that the Portchester Crematorium Joint Committee Development Plan 2019 - 2024 be approved and adopted;**

**(2) that the Development Plan be next reviewed in 2 year's time.**

**7        Building Works Programme (Pages 35 - 36)**

...     Report from the Property Manager attached.

**RECOMMENDED that the contents of the report be noted.**

**8        Manager and Registrar's Report (Pages 37 - 40)**

...     (a)     General Report attached

...     (b)     Monitoring Register of Public Comments - attached

(c)     Any other items of topical interest

**9        Horticultural Consultant's Report - Grounds Maintenance (Pages 41 - 42)**

... Report from the Horticultural Consultant on grounds maintenance attached.

**RECOMMENDED that the report be received and noted.**

**10 Date of Next Meeting - Monday 24 June 2019 at 2pm in the North Chapel, Portchester Crematorium**

JH/me  
14 March 2019  
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